

## MASP's Confidentiality Policy

Confidentiality is the preservation of privileged information. Premature or inappropriate release of information can hinder professional working relationships and the work of the Maine Association of School Psychologists (MASP). MASP volunteer leaders and committee members may be exposed to information that is confidential and/or privileged and proprietary in nature. It is the policy of MASP that such information must be kept confidential both during and after volunteer service. Confidential information includes, but is not limited to, nonpublic items such as: MASP finances, business contracts/agreements, strategies and operations, matters that are sensitive to the workings of the Association, requests or proposals for governance consideration/review/action, related documents and details of Association deliberations and votes, and any committee work not shared publicly through the minutes. Care must be taken to determine the sensitivity of specific information by seeking appropriate guidance. Questions and/or concerns regarding confidentiality obligations should be directed to the MASP President. This policy is not intended to prevent disclosure where disclosure is required by law.

*Adapted from the National Association of School Psychologists Confidentiality Policy.*

*Accepted by the MASP Executive Board on March 15, 2021.*