



Annual Meeting Minutes

November 18, 2022

11:30 AM - 12:00 PM

- **Welcome**
- **Consent Agenda (Action needed)**
 - Minutes: [Annual Meeting Minutes 2021](#)
 - June 2022 Retreat resulted in an updated strategic goals for 2022-2025.
 - Foster Mental and Behavioral Health/Social Emotional Learning
 - Enhance MASP's Public Awareness & Professional Relationships while Expanding the Perception of the Role of School Psychologists
 - Address the Shortage of School Psychologists in Maine

Committee updates:

- Professional Development:
 - Workshops set for March and November:
 - March 31, 2023 - When the Brain Injuries Others: Examining Violence and Aggression in Youth.
 - November 10, 2023 - Peter Faustino - Autism and SEL
 - Mondays with MASP
 - January - Amanda Buckley - presentation on writing
 - Other topics to be investigated after the November conference and evaluation feedback.
 - Developing a meet and greet with other New England states.
- GPR updates:
 - Made resources available to membership on the website
 - Written several letters to the legislature (restraint and seclusion, requesting SP's be reimbursed through Medicaid, consider SP's as mental health providers)
 - Attended multiple stakeholder meetings (MH, Medicaid reimbursement)
 - Working collaboratively with other states to secure a Medicaid reimbursement process in Maine
 - Developed an obstacles to SP shortage document that is specific to Maine
 - Attended Bear Shea's DOE meetings for MH providers
 - Our committee welcomes MASP members to join our meetings as guests and those interested in joining our GPR committee

- Professional Standards:
 - Members are working in two groups to assist with the development of state forms specific to Emotional Disturbances and Manifestation Determinations.
 - Participation in the Comprehensive Mental Health grant planning with DHHS.
 - MASP supported USM in collaborating with the DOE in the Maine School Psychology CAREs project, the mental health grant to increase the number of school psychologists in maine.
 - Remain up-to-date with NASP Interstate Compact Grant
 - Assist with Diversity, Equity, and Inclusion (DEI) resources to support school psychology certification A new form has been created for folks who are renewing their 093 under the new CE pathway, which will be shared publicly soon.
 - Representation at the MADSEC regional board meetings has fostered successful professional development collaboration.
 - The Performance Evaluation and Professional Growth tool continues to be available on the MASP website. This tool includes the NASP practice domains and the new Self-Assessment. We feel it is a great resource to share with administration as it highlights the breadth of our services and assists with determining relevant, professional goals.
 - Our committee welcomes guests and those interested in becoming a member.

- Members Services updates:
 - Last year:
 - Completed a member survey in the fall, used that information to inform the work of all committees
 - Started a pilot Peer Consultation group, mainly focused on the Lewiston/Auburn and Western Maine regions
 - Began conversations around how we use social media as an organization, and what changes we would like to make
 - Discussed frequency/length of MASP updates
 - Updates to the School Psychologist of the Year and Lifetime Achievement Award
 - Plan for this year:
 - Continue current consultation group, and start new groups in Bangor area and York County
 - Start a new Facebook Group - kickoff to begin TODAY (11/18)!
 - MASP Update emails to be sent out during the first week of every month
 - Criteria for new awards to be discussed and decided upon; awards this year will be presented at the spring conference to align with NASP awards process

- USM updates:
 - National School Psychology Week - Mac N' Cheese Drive for Locker Project - between 100-200 packages donated
 - Total Number of Students: 16 Masters, 30 PsyD (46 total)
 - Interns - 5 PsyD and 3 Masters (8 total)
 - Practicum - 14 in Practicum One and 8 in Practicum Two (22 total)

- The program is looking for additional field training sites for students (Contact Sam Blair @ samantha.blair@maine.edu)
- Civility and Ethics Committee:
 - Currently developing a list of peer support colleagues for members to contact for ethical problem solving support (Please sign up if you would like to be available to other members to provide a sounding board at <https://www.masponline.net/page-18217>)
 - In the process of creating guidance for both the peer support seekers and support colleagues to facilitate the process
 - The committee welcomes guests and those interested in becoming a member - Next meeting Dec. 12 at 7 pm. Contact garry.wickerd@maine.edu for Zoom link.
- Election Committee:
 - Surveyed membership on election policies and procedures, used results to develop recommended changes to Elections Policies. The associated changes to the by-laws to be voted on by members at the annual meeting. Proposed changes include:
 - One Committee - Nominations and Elections Committee
 - Exec Board members prohibited from actively supporting a candidate (cannot initiate communication with another member to influence them to vote).
 - Grad students and direct supervisees of a candidate may not participate in activities supporting a candidate
 - Candidates must hold the 093
 - Signed statement of compliance required
 - Committee will solicit or possibly nominate a candidate if no one self-nominates
 - Each candidate will be allowed to submit two additional written statements for the purpose of promoting their candidacy.
 - Voting will use a rank choice format
 - Policy for dealing with an invalid election - will be re-held within 60 days

■ Financial Report:

TREASURER'S REPORT	Month Ending	11/7/2022
ACCOUNT BALANCES		
Checking		29,889.68
CD		10,114.45
INCOME		5,223.00
Membership		
● Associate - 2		
● Honorary - 4		
● Regular - 74		

<ul style="list-style-type: none"> • Retired - 8 • Student - 21 • Total - 109 		
Workshop Registrations		5,108.00
Membership		115.00
Expenses		
Merchant Service Bankcard Fees		76.20

MASP Budget:

	Actual 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018	Actual 2017
Expenses						
Go To Meeting/Go To Webinar	0	1650	429	588		
Zoom	119.92 (annual)	30				
Wild Apricot - annually	1188	972	972	972	972	972
NASP Approved Provider Application	100	0	0	100		100
Children's Auction Donation	200	0	200	200	200	200
Member Appreciation Items	500	429	160	132.81		
	0	0	0	20		
PO Box	216.00	90	90	90	90	90
School Psych of the year reception	0	0	0	1805	1620	1518
Photocopying - yearly	100	57	34	N/A	N/A	\$288.40
MADSEC Dues	95	95	95	95	95	95
SPSY Engraving	300	240	0	100	100	100
Maine Hosting - yearly	120	120	120	120	120	120
GKG registration of domain - good for 5 yrs	0	0	64			
Legislative Day	1000	0	940			
Lobbyist	0	0	7,049			
Professional Services	5,000	5,050				
Professional Development	24,000	12,977	20,925	27,829	40,919	22,354
Fiscal Support		0	2660	150	150	
Bank Fees	500	485	662			

Lawyer/Mediation fee	1,440.00					
Revenue						
Membership	3,890.00	5355	6,925	5190	5980	3770
Conference Registrations/MADSEC	9,843.00	7725	26,023	26,660	45,150	23785

Motion: made to accept consent agenda
 Seconded: mad to accept consent agenda
 Vote: unanimous

Discussion Items:

- These are the proposed By-Law Changes that will be voted on at this annual meeting:
 - All membership categories of the Association shall be entitled to attend and participate in committee meetings of the Association and to **be eligible to** serve on various committees.
 - The Executive Board shall be established and be comprised of Association Officers, Standing Committee Chairs, **and the** University of Southern Maine faculty representative, ~~and the Maine Delegate to the National Association of School Psychologists.~~
 - The Officers of the Association shall be President, President-Elect, Past President, Secretary, ~~and Treasurer~~ **and the Maine Delegate to the National Association of School Psychologists.**
 - The Treasurer provides for an additional signatory on all MASP accounts so that, in case of the Treasurer's absence or incapacity, that individual shall have the authority to sign checks **and perform other financial transactions on behalf of the organization.** The signatory shall be an elected officer of MASP designated by the **Executive** Board.
 - Non-Voting members of the Executive Board shall be ~~the School Psychology Action Network Coordinator,~~ Student Representative, **and any** At-Large members **and/or** Ad-Hoc Committee Chairs.
 - **Standing Committees will be appointed by the Executive Board to aid and fulfill the goals and functions of the Association. The President shall appoint a Chair for each standing committee subject to the approval by a simple majority of the Executive Board.**

ARTICLE VII — Elections

A. Procedures:

- ~~1. An ad hoc nominating committee shall submit a slate of nominees to the Executive Board. The nominating committee shall include a Past President and two members in good standing.~~
- 1. A standing Nominations and Elections Committee shall oversee all aspects of the MASP election process. The Committee serves as an advisory committee to the Executive Board.**
- 2. The Nominations and Elections Committee shall be comprised of at least 3 MASP members in good standing.**
- 3. The Nominations and Elections Committee shall be responsible for monitoring the**

entire election process from the solicitation of candidates to the announcement of the election results.

4. **The Nominations and Elections Committee shall enforce the rules set forth by the Executive Board as described in the Policies and Procedures Manual. The committee shall recommend to the Executive Board any and all procedural changes that it deems necessary and appropriate. The committee shall address all election complaints and investigate potential violations with final mediation if necessary by the Executive Board.**
5. **Members of the Executive Board and Nominations and Elections Committee shall refrain from actively supporting a candidate other than any Executive Board member who is running for office to engage in campaigning for themselves. Active support of a candidate includes initiating communication with another party or parties with the intent of influencing the voting in favor of a candidate**
 - ~~A plurality of votes shall determine~~ **The outcome of each elective office shall be determined through a rank choice voting process in which each member ranks the nominees and the first nominee to receive a majority of the votes is declared the winner.**
 - **Elections will be held according to the guidelines specified in the Policies and Procedures Manual.**
 - **The Executive Board is authorized to enforce compliance with the provisions of these bylaws, and any policies, rules of conduct, professional ethics, or regulations promulgated by the Executive Board including, but not limited to, MASP's Commitment to Civility. A member may be sanctioned in various manners including being suspended or expelled from the Association for violation of these policies, rules of conduct, professional ethics, or regulations the Code of Ethics upon recommendation of a duly appointed Ethics and Professional Standards Committee Ad Hoc Committee representing a broad range of MASP leadership as well as a MASP member of the person in question's choosing.** This expulsion shall be confirmed by a two-thirds (2/3) vote of the Executive Board of the Maine Association of School Psychologists.
 - **3. The Executive Board shall give a Member subject to suspension or expulsion thirty (30) days' notice of the grounds for removal. The Member shall have an opportunity to be heard at least ten (10) days before the suspension or expulsion from membership.**
 - **4. Any person who has been disaffiliated may reapply for membership after two years from the date of membership termination. The Professional Standards Committee shall review the application and provide a recommendation to the Executive Board. This decision shall be confirmed by a two-thirds (2/3) vote of the Executive Board.**

Discussion: none

Motion: made to accept the changes to the ByLaws

Seconded: made to accept the changes to the ByLaws

Vote: In person & on line = 50 yes and 1 no